



Cape Elizabeth Town Council

Workshop Agenda

Wednesday, November 6, 2019

7:00 p.m. Town Hall – Jordan Conference Room

Special Meeting – Executive Session to Follow

James M. “Jamie” Garvin, Chairman
Valerie A. Adams
Valerie J. Deveraux
Jeremy A. Gabrielson
Caitlin R. Jordan
Penelope A. Jordan
Christopher M. Straw

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chairman and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chairman may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

The Fort Williams Park Committee will join the town council in workshop to discuss the following:

1. Proposed Commercial Vehicle Fees at Fort Williams Park

During the commercial vehicle rate change discussions on February 11, 2019, it was recommended the town council provide advance notice of rate changes so that coach companies and others can plan accordingly.

On October 16, 2019 the town council referred the recommendations of the Fort Williams Park Committee relating to commercial vehicle fees for Fort Williams Park to workshop on November 6.

2. Fort Williams Park Master Plan Discussion

Funds are appropriated in the FY 2020 budget to update the Fort Williams Master Plan. The Fort Williams Park Committee will provide an update on the process.

Adjournment

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